

ADVANCE EXHIBIT SPACE ORDER

QUAD CITIES FARM EQUIPMENT SHOW

JANUARY 16 thru 18th, 2011

QCCA EXPO CENTER
Rock Island, Illinois,

Mail To: Quad Cities Farm Equipment Show
4 Highwater Road Tel. (843) 686-5640
Hilton Head, SC 29928 FAX: 843-686-5640 also

You are authorized to enter our order and send us contracts for exhibit space in the Annual Quad Cities Farm Equipment Show. Our preference on booth locations (see Floor Plan) is as follows:

	Booth No.		Booth No.
FIRST CHOICE	_____	FOURTH CHOICE	_____
SECOND CHOICE	_____	FIFTH CHOICE	_____
THIRD CHOICE	_____	SIXTH CHOICE	_____

We understand that you will send us official contracts by return mail. In order to be sure of booths now requested, we agree to sign and return the contracts together with 1/2 deposits.

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

NAME _____ TITLE _____

PHONE _____
PLEASE PRINT DATE _____

*Product(s) to be exhibited (MUST BE FILLED IN) _____

Please Return This Copy

Contract for Exhibit Space

QUAD CITIES FARM EQUIPMENT SHOW

QCCA EXPO CENTER
ROCK ISLAND, ILLINOIS
JANUARY 16 thru 18, 2011

Total
Contract _____
Deposit Payable on this
Contract _____
Balance Due on this
Contract _____

Please accept our contract for Exhibit Space No. _____ Size _____

It is agreed that the Quad Cities Farm Equipment Show will furnish us, as an Exhibitor, the following, which is included in our exhibit space rental:

- 1. We are to have a minimum of 2 days to arrange our exhibit prior to the opening of the show. All exhibitors will have 24 hours to move out after the Show closes Jan. 18, 2011 and all exhibits must be removed by Wednesday, January 19, 2011 at 6:00 PM..**
2. The Quad Cities Farm Equipment Show will be well advertised and publicized.
3. No irksome restrictions. We can distribute literature from our booth. We can take orders for merchandise, MAKE ACTUAL DIRECT SALES. Build our own booth if we choose, so long as it does not block another Exhibitor's booth.
4. The Management shall have full power in the matter of the interpretation and enforcement of all rules and regulations hereto, and the rules and regulations printed on the back of this contract are referred to and made a part hereof as though fully incorporated herein and the said Exhibitor agrees to abide by each and every rule as now existing or hereafter changed.
5. The products we will exhibit are: (MUST be filled out) **X** _____
6. Any firm not listing specific exhibits in their display area must receive written permission from the Management to add to their display material. This permission will be left entirely to the discretion of Management.

For the above exhibit space and concession, I, or we, agree that this contract is non-cancelable and to pay the Quad Cities Farm Equipment Show the sum of \$ _____, one-half with contract, balance on or before December 31, 2010. Contract to be returned with deposit within 60 days of receipt.

CONTRACT AGREEMENT TO:

SIGNED BY: _____ TITLE: _____

Accepted for the Indiana-Illinois Farm Equipment Show

E-MAIL: _____ BY _____
Show Manager

**Make all checks payable to Quad Cities Farm Show
and return to:**
QUAD CITIES FARM EQUIPMENT SHOW
4 Highwater Rd.
Hilton Head, SC 29928
(Area Code 843) 686-5640 • Fax 843-686-5640 also
E-mail: shermexpo@roadrunner.com

Rules and Regulations Governing
QUAD CITIES FARM EQUIPMENT SHOW
January 16 thru 18, 2011
QCCA EXPO CENTER — ROCK ISLAND, ILLINOIS
SHOW HOURS

Sunday, January 16 – 10:00 A.M. to 5:00 P.M.

Monday, January 17 – 9:00 A.M. to 5:00 P.M.

Tuesday, January 18 – 9:00 A.M. to 3:00 P.M.

DIVISION OF SPACES. – The Management will not permit the subletting of spaces or the exhibition of anything not specified in the contract.

CHARACTER OF EXHIBITS. – The Management will decline and prohibit the installation of any exhibit not approved of by them. Distribution by the Exhibitors of any printed matter, souvenirs or other articles shall be restricted to within the space occupied by their exhibits. Throwing souvenirs, loud shouting, or any unnecessary noise to attract attention, puppet shows, or similar devices will not be permitted. No balloons can be exhibited or distributed. All aisle space belongs to the Exposition. No exhibits or advertising will be allowed to extend beyond the space allotted to the Exhibitor. Exhibitors not permitted to suspend or place anything above exhibit by fastening to any part of the building without the written consent of Show Management.

LIABILITY – A. Management will not be liable for any damage done to exhibits by fire or any other natural element, nor will it be liable for injuries to Exhibitors or their employees, for damage to property in their custody, owned or controlled by them, which claims for damages, injuries, etc., may be incidental to, arise from or be connected with their use or occupation of space, and the Exhibitors shall indemnify and hold the Management harmless against any such claim. All Exhibitors assume full liability and shall hold Management harmless from any claims for injury to persons or property within the booth assigned to and occupied by them which may be caused by or result from any act of omission on the part of any agency or employee of the Exhibitor, or caused by or result from any demonstration by the Exhibitor. B. If for any reason beyond the Producer's control, the Quad Cities Farm Equipment Show, to be held at the QCCA Expo Center, Rock Island, Illinois, January 16 - 18, 2011, cannot be conducted as set forth in the contract signed with you and/or the building is destroyed by fire or some other catastrophe should happen to the building beyond the Producer's control, the Producer shall be excused for performance under this contract.

EXHIBITION ERECTION. – Exhibits may be installed on Thursday, January 13 at 8:00 A.M. up to Sunday morning, January 16. The Management will not allow any noise or moving of exhibits after this time.

CARE OF EXHIBITS. – The Management will sweep and clean the aisles, but Exhibitors must at their own expense keep their spaces cleaned and their exhibits dusted and in good order. Exhibits must remain intact on closing day, Tuesday, January 18 until 3:00 P.M. No goods can be removed before that time. Exhibitors are requested at all times to cooperate with Management by maintaining their exhibits throughout the Exhibition in perfect condition with respect to material and personnel. The Exhibitor must have an attendant in charge of his exhibit each day during the hours the Exhibition is open.

EXHIBITOR'S MANUAL. – An Exhibitor's Manual containing all pertinent information such as building and contractor services and rates, Show hours, booth identification, signs, electrical work, hotel information, etc., which will aid you in coordinating your exhibit, will be mailed in ample time, approximately 10 weeks prior to Show opening.

WATCHMEN. – The Management will provide necessary watchmen for the building during the hours the exhibition is closed. No other persons will be permitted in the building after closing each night.

COMPLIANCE WITH LAWS. – The Exhibitor and its or his employees and servants will not violate the standards of decency and morality of the community or any ordinance, rule, regulation, or law in force in the community and will conduct themselves at all times in order to make the Show herein contemplated a success, both civically and financially.

DECORATIONS, SIGNS, ETC. – A Booth Background (8' High Drape) and 3 Side Rails (3' High) will be provided by Show Management to all 10' x 10' Spaces, you may furnish your own Booth Background as an alternative, *but if it is cloth, it must be fireproof.* Special booths or displays will be permitted providing they comply with all general rules of the Exposition. Therefore, it is desirable to submit plans for such special work to the Management for approval before order is placed with contractor.

INSURANCE. – Exhibitors who desire insurance on their exhibits must place the same at their own expense. The Management will not be responsible for any injury that may arise to Exhibitors or their employees, or for the loss of, or damage to, any material or products from any cause whatsoever, while in transit to or from the building or while in the exhibition building.

EXHIBIT REMOVAL. – All exhibits must be removed from the building by Wednesday evening, January 19 at 6:00 P.M. No merchandise may be removed from the Show building after the Show is in progress without a signed pass-out slip from Show Management. These are available at the Show Office. This does not apply to sale of merchandise to the public, however, a sales slip should be issued to buyers carrying out items.

ELECTRICITY, GAS AND WATER. – Exhibitor will contact the Official Electrician for electrical requirements. All prefab exhibits containing electrical wiring must conform to the City of Rock Island's code. Any question regarding this matter should be taken up with Management prior to moving in time. Arrangements for any Gas or Water service, at points where such service is available, will be made to the Exhibitor at his own expense with the official Plumber. The Management will defray only the cost of current, gas and water used.

ALL DECORATIONS MUST BE FIREPROOF. – All bunting, draperies, or other fabrics must be fireproofed before entering into the decoration of an exhibit. Fireproofed materials must meet specifications of Rock Island Fire Department. Paper decorations, cut evergreens or branches, plastic flowers or plants are not permitted. Be sure to read detailed information in Exhibitor's manual.

EMPLOYEE'S IDENTIFICATION BADGES will be issued upon receipt of typed application from Exhibitors, giving names of adult working employees.

Direct All Inquiries to:
QUAD CITIES FARM EQUIPMENT SHOW
4 HIGHWATER ROAD • HILTON HEAD, SC 29928
(Area Code 843) 686-5640 • FAX: 843-686-5640 also